



Parent Handbook  
for  
Mrs. Montgomery's Class



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Dear Parents,

My name is Mrs. Montgomery and I am SO excited to be given the opportunity to teach your child this year! This is my 6th year teaching at Sterling Elementary. Prior to that, I taught for 12 years out in bush Alaska. I strongly believe that it is so important for parents and teachers to work together and stay in communication. Below, you will find my contact info. I would also highly encourage you to accept my invite to receive class messages/photos/notices through **Remind** (see below for more information). Please do not hesitate to call or email me with any questions/comments/concerns.

Sincerely,

*Mrs. Montgomery*

Teacher Contact Info:

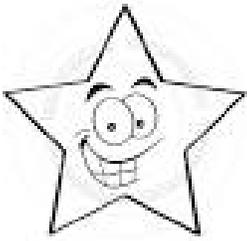
Phone: 262-4944

Email: [smontgomery@kpbsd.k12.ak.us](mailto:smontgomery@kpbsd.k12.ak.us)

**REMIND** - class/school communication

I am in the process of setting up a new class for this school year using the "Remind" app. This app allows me to send bulk messages to all parents or individual messages as needed. Once you receive an invitation to this group, please accept if you would like to receive: reminders, class updates, including events and messages from the teacher as well as photos of your child throughout the school year. I am the only one who is able to see contact numbers of group members.

**PLEASE NOTE:** *disregard the instructions for joining the Bloomz app that I handed out during the Ice Cream Social if you haven't joined the group as of yet. If you are already a member of the Bloomz group, I will add you to the Remind group and all that you have to do is accept my invite and delete the Bloomz app. After comparing the two Apps (Remind, which I used all of last year) and Bloomz (which I used the first week of school this year), Remind seems more user friendly and the messages you receive will go to a text rather than just a message that you can only see once you go into the app. I appreciate your understanding as we set up the lines of communication.*



## Volunteers

Volunteers are an important part of making our school activities run smoothly. Volunteers are also great helpers with classroom activities. There are many opportunities at our school for parents to volunteer in and out of the classroom.

Our school district requires that all volunteers complete an application and if approved, you will be able to volunteer at our school.

The online application is available on the district website:

<https://www.kpbsd.k12.ak.us/>

\*Go to the website

\*Under the orange-red bar labeled “students/parents” there are words in blue. Click on “volunteers”

\*Follow the directions on the volunteer page

### Classroom Volunteer Job Listing:

Supervisor of Monday Folders

#### **Requirements:**

\* Must be available on Mondays before 3:00 pm

\* In charge of placing notifications/reminders in Monday Folders

If interested, please let Mrs. Montgomery know as soon as possible. Thanks!

## Classroom Expectations

It is expected that students come to school ready to learn. This means they have a positive attitude and try their personal best! Students are expected to be respectful to self, adults and other students.

Be Safe: \*keep hands, feet and body to self  
\*use walking feet

Be Responsible:  
\*clean up after yourself  
\*be honest  
\*finish your work

Be Respectful:  
\*use kind words  
\*use an indoor voice  
\*listen while others are talking

## Classroom Consequences

We have a colored card system in our classroom. Everyone starts the day at green. There are 4 colors: green, yellow, orange and red. A student will be asked to turn his/her card if they are: making unsafe choices, not working or being disrespectful. Below you will see the consequences of turning cards.

YELLOW - warning

ORANGE - fill out a "stop and think" form

RED - fill out a "stop and think" form, phone call home and loss of a privilege

**Please note:** Students can go straight from green to red if they are physically violent or very disrespectful.

The "stop and think" forms will be sent home with your child. Please sign and return any forms sent home and return them to school. Once a student has 3 "stop and think" forms there will be a phone call home.



## HOMEWORK

Your child will receive a homework packet in their Monday folders. In the folder you will find: a spelling list (tests are on Fridays) and 2 math pages. Our first spelling test will take place on Friday, September 22. So, you will not receive a list until September 18. Math homework will begin this week, August 28. Please return their work every Friday. Thank you!



## SNACK

Each day your child will need a snack. You can have your child bring in their own snack or provide a bulk snack that will be shared with the entire class. This usually works best. I send out a notice on Remind when we are running low on snack and ask that if you are able to add to our snack supply that would be much appreciated. Healthy, fast and convenient snacks include: pretzels, crackers, goldfish and so on. Thank you!

## BIRTHDAYS

Please read the student handbook section on birthdays.

